Meeting of the Council of Governors
on Tuesday , 13th September 2011
in the Education Centre, Ashford Hospital
6.00-8.30 pm

A G E N D A

Time			Action	Lead	Report
6.00	1	**Apologies**			
	2	**Declarations of Interests in the Proceedings**	Note		
	3	**Minutes of the Previous Meeting**	Agree	AM	Paper 3.1
	3.1	Matters Arising			
	4	**FEEDBACK BY GOVERNORS**			
6.10	4.1	FTN/FTGA Governors' Induction event	Note	ML	Paper 4.1
	4.2	Membership Report and activities	Note	AR/JG	Paper 4.2
	4.3	Patient Experience Group	Note	JL	Paper 4.3
	4.4	Auditor tender working group-update	Note	ML	Verbal
	4.5	Informal meeting on patient communication	Note	JK/ML	Verbal
	5	**STATUTORY DUTIES**			
6.40	5.1	Membership of the Council of Governors	Note	JG	Paper 5.1
	5.2	Annual audit letter from KPMG	Note	JH	Paper 5.2
	5.3	Annual Report and Accounts-Presentation	Note	JH	Paper 5.3
	5.4	Business Planning process 2012/13	Note	JH	Verbal
	5.5	Provisional calendar 2012	Decision	JG	Paper 5.4
	6	**PERFORMANCE**			
7.30	6.1	Chief Executive's Report	Note	AL	Paper 6.1
	6.2	Compliance Framework Performance Report	Note	AL	Paper 6.2
	6.3	Quality Report	Note	SR	Paper 6.3
	7	**INFORMATION**			
8.00	7.1	Minutes of the Nominations and Appointments Committee held on 5th May 2011	Note	AM	Paper 7.1
	7.2	Minutes of the Remuneration and Appraisal Committee held on 3rd May 2011	Note	DF	Paper 7.2

Time			Action	Lead	Report
8.15	8	**Any Other Business**			
	9	**Questions From the Public**			
	10	**Date of Next Meeting**	Note	AM	

Exclusion of the public

To RESOLVE that representatives of the public be excluded from the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.