



Ashford and St. Peter's Hospitals
NHS Foundation Trust

Council of Governors
6th March 2019

TITLE **Council of Governor Elections 2019**

Executive Summary The Council is asked note the update on the forthcoming Council of Governor Elections; plans to recruit new Governors; training for new Governors and governance arrangements.

The Council is asked to: To note

Submitted by: Anu Sehdev, Membership and Engagement Manager

Date: March 2019

Decision: To note

Elections are due to take place in the following constituencies:

Constituency	No of positions up for election	Governors coming to the end of 3 terms
Elmbridge	3	1
Hounslow, Kingston-upon-Thames and Richmond-upon Thames	2	1
Spelthorne	3	2
Woking and Guildford	3	3
Staff – Allied Health Professionals, Healthcare scientists, HCAs	1	0
Staff – Nursing and Midwifery`	1	1
Total:	13	8

Existing Governors in eight of the thirteen positions will be coming to end of their maximum three terms (as per the Trust's Constitution) so the Trust will be looking for at least eight new Governors to replace them. Existing Governors in the remaining five positions are able to stand again should they choose to do so.

Plan to recruit new Governors

The plan has also been discussed at the Membership and Community Engagement Group. Initiatives include:

- Placing posters around the Trust, in local GP surgeries and libraries.
- Postcards being sent to existing members in the constituencies above.
- Stands at Ashford and St Peter's hospitals being manned by existing Governors as well as the Membership and Engagement Manager to talk about the role.
- An Open Evening in July/August inviting members interested in the role to meet the Chairman, Chief Executive and existing Governors so the Governor role could be explained and discussed.
- Messages in email bulletins and Aspire magazines.
- A Lead Governor article featuring in local newspapers.
- The Lead Governor to utilise her links with the Woking Asian community to spread the word about becoming a Governor.
- Features in Borough Council bulletins and websites (assistance being sought from Appointed Governors)
- Features in Parish magazines
- Advertising on the Trust's website.

Training new Governors

An induction and training day will take place shortly after the Governor's election and topics covered will include:

- Introduction to the Trust and Strategy
- Commissioning
- Culture
- Governor Role
- How Finance Works in the NHS
- Quality
- Regulatory Framework and Statutory Requirements

Further training will include the opportunity to attend the Trust's Induction and also courses on Core Skills held by NHS Providers.

Newer Governors will be provided with the opportunity to shadow Governors in the following groups:

- Membership and Community Engagement Group
- Patient Experience Group
- Constitution Group

Newer Governors will also be supported and provided with training when joining the:

- Remuneration and Appraisal Committee
- Nominations and Appointments Committee
- Charitable Funds Committee

Governance arrangements

The Chairman will continue with his annual 1:1s in September. Prior to these sessions, Governors will be asked to self-evaluate the performance of the Council as a whole, using a self-assessment questionnaire and this will be followed by a meeting with the Chairman to discuss the results. The self-assessment will most probably be undertaken using an on-line evaluation tool with the results being used to guide ongoing training and development.

In addition, Governors will also have the opportunity to meet up informally twice a year with their Governor colleagues and this is in addition to the four agenda setting meetings and pre-meetings before each Council meeting.