Ashford and St. Peter's Hospitals NHS
NHS Foundation Trust

COUNCIL OF GOVERNORS

9th March 2015

TITLE	**Governor Activities**
EXECUTIVE SUMMARY	This paper provides a short summary of the activities of the Governors since the last meeting.
The Council is asked to:	Note the summary
Submitted by:	David Frank, Public Governor for Surrey Heath and Lead Governor
Date:	March 2015
Decision:	For noting

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Governor Activities

Since the last meeting update of Governors' activities at the Council of Governors on 11th December 2014, the Governors have been involved in a number of wide ranging activities across the Trust. These have included:

18th December	**Charitable Funds Committee**	Keith Bradley and Richard Docketty attended.
14th January	**Staff Governor Meeting**	This was an opportunity for staff governors to raise any concerns with the Director of Workforce Transformation.
14th January	**Diagnostics, Therapeutics, Trauma and Orthopaedics (DTTO) Team Meeting**	Danny Sparkes attended the DTTO meeting.
19th January	**Merger Stakeholder Panel Meeting** – Hythe Centre Staines	Several Governors are part of the panel and attended to discuss progress on the engagement plan in light of the proposed merger with the Royal Surrey. It was also an opportunity to provide recommendations on how the plan should move forward.
27th January	**eMR Demonstration**	Several Governors took up the invitation to attend an eMR (electronic records) session to see what was proposed.
27th January	**Informal Meeting with the Chair and Chief Executive**	This was a session for the Chairman and Chief Executive to appraise Governors on the state of the Trust and for Governors to raise anything they wanted to.
27th January	**Governor Agenda Setting Meeting**	This was a private session for Governors to discuss what they wanted to be addressed and/or wanted an update on via the Council of Governors.
3rd February	**Quality Workshop**	A few of the Governors together with some Patient Panel members and CCG and Surrey County Council representatives attended this three hour long workshop. Marty Williams, Acting Associate Director of Quality, supported by other managers, took attendees through the quality dashboard outlining achievements and areas for improvement.
9th February	**Patient Experience Group**	Amongst the regular items of business the Group followed up on or provided updates on

		Healthwatch Surrey and Dementia Services update.
9th February	**Governor Business Planning Meeting**	Governors discussed the development of the Business Plan for 2015/16 to 2016/17, in light of the 5 year strategy agreed last year.
9th February	**Governor Finance Session on the LTFM**	Session to discuss the development of the long term financial model for our proposed merger with the Royal Surrey County Hospital.
11th February	**Diagnostics, Therapeutics, Trauma and Orthopaedics (DTTO) Team Meeting**	Danny Sparkes attended the DTTO meeting in her capacity as Patient Panel member.
16th February	**Staff Awards Panel**	Paul Wills, Samantha Lamb and Richard Docketty were part of the panel shortlisting finalists for this year's Staff WOW! Awards.
17th February	**Membership and Community Engagement Group**	Amongst the regular items of business the Group followed up on or provided updates on the Annual Members' Meeting planned for 21st July 2015, ideas for Members' Matters and engagement with the public over the potential merger.
19th February	**Merger Stakeholder Panel Meeting** – Holiday Inn, Guildford	Several Governors are part of the panel and attended to discuss further progress on the engagement plan in light of the proposed merger with the Royal Surrey. It was also an opportunity to provide recommendations on how the plan should continue to move forward.
24th February	**Informal Meeting with the Chair and Chief Executive**	This was a session for the Chairman and Chief Executive to appraise Governors on the state of the Trust and for Governors to raise anything they wanted to.
26th February	**Council meeting regarding CMA Decision**	Discussion on the next steps after the CMA's decision to refer proposals to a second phase of assessment.
2nd March	**Governor Remuneration**	Meeting of the Governor Remuneration Committee to discuss Non Executive Director remuneration.
6th March	**CQC Quality Summit**	Keith Bradley, as Chair of the Patient Experience Group, attended with key stakeholders to discuss the next steps to address any concerns raised.