Ashford and St. Peter's Hospitals NHS
NHS Foundation Trust

COUNCIL OF GOVERNORS

15th June 2016

TITLE	**Governor Activities**
EXECUTIVE SUMMARY	This paper provides a short summary of the activities of the Governors since the last meeting.
The Council is asked to:	Note the summary
Submitted by:	David Frank, Public Governor for Surrey Heath and Lead Governor
Date:	June 2016
Decision:	For Noting

Governor Activities

Since the last meeting update of Governors' activities at the Council of Governors on 9th March 2016, the Governors have been involved in a number of wide ranging activities across the Trust. These have included:

29th March	**Nominations and Appointments Committee**	Governors that are members of the Committee took part in discussing the process for recruiting non-executive directors to fill the vacancies arising later in the year.
5th April	**Informal Meeting with the Chairman and Chief Executive**	This was a session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they wanted to.
5th April	**Improving Outpatient Services Update**	This was a follow-up session where Governors had the opportunity to be further updated on improvements in Outpatient Services.
6th and 14th April	**PLACE Inspections**	Several Governors took part in inspections across the two hospital sites.
13th April	**Diagnostics, Therapies, Trauma and Orthopaedics Meeting**	Danny Sparkes attended this regular departmental meeting.
13th April	**Dementia Steering Group**	Judith Moore and Danny Sparkes attended the bi-monthly update on Dementia Services.
11th April	**Patient Experience Group**	Amongst the regular items of business, David Sills, Dementia and Admiral Nurse Lead, attended to update the Group on progress in Dementia Services at the Trust.
19th April	**Agenda Setting Meeting**	This was a private session for Governors to discuss what they wanted to be addressed and/or wanted an update on at the next Council of Governors.
26th April	**Membership and Community Engagement Group**	Amongst the regular items of business, the Membership Strategy was overhauled.
27th April	**Staff Governor Meeting**	This was an opportunity for staff governors to raise any concerns with the Director of Workforce Transformation.
5th May	**Quality Account Workshop**	Eight Governors attended and were pleased to note several improvements in the various quality areas and to be able to have the opportunity to have discussions with those who manage frontline clinical teams.
10th May	**Staff Survey Presentation**	Eight Governors attended this much appreciated session led by Louise McKenzie, Director of Workforce Transformation, to hear more detail behind the data and discuss both successes with improvements and where more work was underway in areas of concern.
11th May	**Non Executive Long Listing Session**	Governors from the Nominations and Appointments Committee met to consider all the applications and agree which candidates should be long listed.

12th May	**Pride in Nursing and Midwifery Day**	This day of celebration was attended by three Governors.
17th May	**Governor and Non Executive Director meeting**	Governors and Non-Executive Directors discussed items the Governors wanted further information and/or reassurance on.
17th May	**Governor Engagement session**	The Chairman and Governors discussed how to improve Governor attendance at key meetings.
23rd May	**Non Executive Short Listing Session**	Governors from the Nominations and Appointments Committee took part in considering the report of the recruitment advisors about the long listed candidates and agree which candidates should be invited for final interviews.
26th May	**Trust Board**	Two Governors attended this meeting where Trust Board members discussed items of business.
26th May	**Staff Achievement Awards Ceremony**	Several Governors attended this ceremony celebrating staff achievements over the year. Staff had been nominated by patients and colleagues for their outstanding service.
6th June	**Patient Experience Group**	Amongst the regular items of business, a tour of the Appointments Centre at Ashford Hospital took place.
7th and 8th June	**Non Executive Appointment – Stakeholder Focus Groups and Interviews**	Nominations and Appointments Committee members and other Governors, together with senior managers, attended two full days of assessments where they could meet non-executive director applicants. Several Governors also took part in the interviews.
7th June	**Membership and Community Engagement Group**	Amongst the regular items of business, further input was requested on the Membership Strategy.
7th June	**Remuneration and Appraisal Committee**	Governors that are members of the Committee attended to discuss remuneration and appraisals of the Chairman and non-executive directors.
10th June	**Nominations and Appointments Committee**	Governors that are members of this committee took part in deciding recommendations to fill the vacant non-executive positions arising later in the year.