Ashford and St. Peter's Hospitals NHS
NHS Foundation Trust

COUNCIL OF GOVERNORS

1st December 2015

TITLE	**Governor Activities**
EXECUTIVE SUMMARY	This paper provides a short summary of the activities of the Governors since the last meeting.
The Council is asked to:	Note the summary
Submitted by:	David Frank, Public Governor for Surrey Heath and Lead Governor
Date:	December 2015
Decision:	For Noting

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Governor Activities

Since the last meeting update of Governors' activities at the Council of Governors on 8th September 2015, the Governors have been involved in a number of wide ranging activities across the Trust. These have included:

9th September	**Stakeholder Panel**	Engagement planning resumed after receiving CMA clearance on the merger with the Royal Surrey. Brian Catt, Michael Smith, Simon Bhadye and Steve McCarthy attended.
9th September 14th October 11th November	**Dementia Steering Group**	Margaret Lenton attended these meetings which provided updates on recent developments and those proposed.
15th September	**Control of Infection Panel**	Danny Sparkes attended in her Patient Panel capacity.
16th September	**Quality Workshop**	A few of the Governors together with some Patient Panel members attended this workshop. Marty Williams, Acting Associate Director of Quality, supported by other managers, took attendees through the quality dashboard outlining achievements and areas for improvement.
28th September	**Woking Public Engagement Session**	Danny Sparkes and Keith Bradley attended this public listening event.
9th September 14th October 11th November	**Diagnostics, Therapies and Trauma and Orthopaedics Divisional Meeting**	Danny Sparkes attended these meetings in her Patient Panel capacity.
5th October	**Patient Experience Group**	Amongst the regular items of business, Sarah Burton, Lead Cancer Clinician and Macmillan Lead Cancer Nurse, attended to update the Group on recent initiatives/developments in Cancer Services.
19th October	**Joint Appointments Group**	Discussion on joint appointments took place
20th October	**Governor Business Planning Session**	Several Governors attended this session where Business Planning in the context of a merger and the national environment was discussed.
20th October	**Agenda Setting Meeting**	This was a private session which several Governors attended to discuss what they

		wanted to be addressed and/or wanted an update on via the Council of Governors.
26th October	**Catering Quarterly Review Meeting**	Danny Sparkes attended this meeting covering future catering facilities.
29th October	**Better Care, Better Health Seminar**	Several Governors attended and took part in further discussion and were provided updates on exploring other strategic options alongside the merger with the Royal Surrey.
3rd November	**Ashford MRI Unit Opening**	Richard Docketty, Keith Bradley and Maurice Cohen attended the opening of the MRI Unit.
4th November	**Improving Outpatient Services Programme Board**	Danny Sparkes attended in her Patient Panel capacity.
9th November	**Informal Meeting with the Chairman and Chief Executive**	This was a session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they wanted to. 15 Governors attended this session.
13th November	**Stakeholder Panel**	At this session the detailed engagement plan was discussed and engagement material was shared, together with a full list of meeting and roadshow dates.
16th November	**Research and Development Open Event**	Danny Sparkes attended this event.
17th November	**Membership and Community Engagement Group**	Amongst the regular items of business, the Group's Annual Report and Terms of Reference, Chairmanship of the Group, merger activity in relation to public engagement and the first edition of Aspire were discussed.
18th November	**Stop the Pressure Conference**	Judith Moore and Danny Sparkes attended this conference on pressure ulcer prevention.
23rd November	**Patient Experience Group**	Amongst the regular items of business, the Group's Annual Report and Terms of Reference and Chairmanship of the Group were discussed.
19th November (RSCH) and 23rd November (SPH) – 2 identical sessions	**Governor session with Hempsons Law Firm**	Several Governors attended this session to enable them to discuss their roles and responsibilities in conjunction with a proposed statutory transaction such as the merger to ensure they were equipped with the skills and knowledge required as Governors. There was

		also the chance to raise any queries in relation to the wording of the motion each Council of Governors would be asked to approve following the Monitor risk assessment and the subsequent Board approval of the merger.
26th November	**Outpatients Seminar Part 2**	Several Governors attended this session which further updated on the initiatives being developed in Outpatients to improve the patient experience.