Meeting of the Council of Governors
on Wednesday , 7th December 2011
in Chertsey House, St Peter's Hospital
4.00-6.15 pm

A G E N D A

Time				Action	Lead	Report
4.00	**1**	**Apologies**				
	2	**Declarations of Interests in the Proceedings**		Note		
	3	**Minutes of the Previous Meeting**		Agree	AM	Paper 3.1
	4	**Matters Arising**				
			Pathology Services Network (minute COG-44/11 refers)	Note	MC	Verbal
	5	**FEEDBACK BY GOVERNORS**				
4.10		5.1	Feedback from informal meetings of the Governors	Note	DF	Paper 5.1
		5.2	Update from Audit Group	Note	ML	Verbal
		5.3	Patient Experience Group Report	Note	JL	Paper 5.2
		5.4	Membership Report	Note	JG/AR	Paper 5.3
		5.5	Membership Strategy	Decision	AR/JG	Paper 5.4
4.35	**6**	**STATUTORY**				
		6.1	Process for Non Executive Director Appraisal	Decision	DF	Paper 6.1
		6.2	Process for reappointment of Non Executive Directors	Decision	AMcL	Paper 6.2
		6.3	Process for reappointment of Chairman	Decision	PT	Paper 6.3
		6.4	Reappointment of Deputy Chairman	Decision	AMcL	Paper 6.4
		6.5	Process for electing Lead Governor	Decision	JG	Paper 6.5
		6.6	Register of Governors	Decision	JG	Paper 6.6
		6.7	Annual review of Nominations and Appointments Committee including Terms of Reference	Decision	AMcL	Paper 6.7
		6.8	Annual review of Remuneration and Appraisal Committee including Terms of Reference	Decision	DF	Paper 6.8

Time				Action	Lead	Report
	7	**STRATEGY and PERFORMANCE**				
5.25		7.1	Chief Executive's Report	Note	AL	Paper 7.1
		7.2	Compliance Framework Performance Report	Note	AL	Paper 7.2
		7.3	Quality Report and Quality Account	Note	SR	Paper 7.3
		7.4	Annual Audit Plan	Note	JH/TP	Paper 7.4
5.50		7.5	IT Strategy update	Note	DMJ	Presentation
	8	**INFORMATION**				
6.05		8.1	Draft Minutes of the Nominations and Appointments Committee held on 25th October 2011	Note	AM	Paper 8.1
	9		**Any Other Business**			
	10		**Questions From the Public**			
	11		**Date of Next Meeting – Calendar for 2012**	Note	AM	Paper 11.1

6.15 **Exclusion of the public**

To RESOLVE that representatives of the public be excluded from the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.