Ashford and St. Peter's Hospitals
NHS Foundation Trust

Council of Governors
7th September 2022

TITLE	**Council of Governor By-Election 2023**
Executive Summary	The Council is asked note the Council of Governor by-election taking place in 2023 which has arisen to the existing candidate stepping down.
The Council is asked to:	To note
Submitted by:	Anu Sehdev, Membership and Engagement Manager
Date:	September 2023
Decision:	To note

By-Election

A by-election had arisen due to the existing candidate stepping down from the role. The by-election is due to take place in the following constituency:

Constituency	**Number of positions up for election**	**Number of nominations**
Staff – Admin, clerical, managerial and ancillary	1	7

Process

Model Election Rules state that the election needs to be run by an external election company. The rules allowed the advertising of the election in-house but the process needed to return to the election company to run the nomination and ballot stages. Civica were employed to run the election due their competitive price and excellent track record. To reduce costs further the election will be undertaken electronically.

Election Timetable

Election Stage	**Timetable**
Notice of Election / Nominations Opened	Wednesday 19 July 2023
Nominations Closed	Friday 4 August 2023
Voting packs to be despatched	Monday 21 August 2023
Close of Election	Wednesday 13 September 2023
Declaration of results	Thursday 14 September 2023

After several communications, seven nominations were received when nominations closed on 4 August 2023. The statement of nominated candidates is attached.

Voting is now underway.

By-Election Term

The successful candidate will cover a term beginning 1 October 2023 to 30 November 2024.

On behalf of the Council of Governors, we thank Aidan Parsons for his time as staff governor and wish him well in his new role.