Ashford and St. Peter's Hospitals NHS Foundation Trust

**COUNCIL OF GOVERNORS**
**7th December 2022**

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| **TITLE** | **Governor Activities** |
| **EXECUTIVE SUMMARY** | This paper provides a short summary of the activities of the Governors since the last Council of Governors meeting. |
| **The Council is asked to:** | Note the summary |
| **Submitted by:** | Shirley Holmes, Lead Governor and Public Governor for Woking and Guildford |
| **Date:** | December 2022 |
| **Decision:** | For Noting |

# Governor Activities

Since the last meeting update of Governors' activities at the Council of Governors on 7th September 2022, the Governors have been involved in a number of wide-ranging activities across the Trust. These have included:

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| **12th September** | **NHS Providers Workshop** | Lilly Evans and Helen Pernelet attended this workshop. |
| **12th September** | **Patient Experience Group** | Amongst the usual items of business the group invited Associate Director of Diagnostics, Therapeutics and Cancer Services and the Interim Divisional Clinical Professional Lead for Diagnostics, Therapeutics and Cancer Services (DTC) to talk about the workforce challenges. |
| **14th September** | **Non-Executive Director interviews** | Michael Smith and David Carpenter were involved in the stakeholder groups and Chris Howorth, Lilly Evans and Frances Ansell sat on the interview panel. |
| **15th September** | **Nominations and Appointments Committee** | Committee members met to agree the appointment of the new Non-Executive Director Designate. |
| **15th September** | **Extraordinary Council of Governors** | The Council of Governors met to agree the appointment of the new Non-Executive Director Designate. |
| **21st September** | **Quality Account Assurance Group** | Several Governors attended to listen to progress on the Quality Account priorities. |
| **22nd September** | **NHS Providers Workshop** | Shirley Holmes, Andy Brown and Malcolm Cressey attended this workshop. |
| **29th September** | **Trust Board** | Aidan Parsons attended to observe the Non-Executive Directors in action. |
| **4th October** | **NHS Providers: Accountability and Holding to Account** | Malcolm Cressey attended this course put on by NHS Providers. |
| **5th October** | **Staff Governor meeting** | Staff Governors met with the Director of Workforce Transformation to share feedback from staff and were updated on initiatives. |
| **5th October** | **Governors only catch-up meeting** | This was an opportunity for Governors to meet and talk about anything they wished pertaining to the Trust. |
| **12th October** | **Staff Awards Ceremony** | A few of the Governors attended this special occasion to share in celebrating |

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| | | the outstanding achievements and long service of so many members of staff. |
| **17th October** | **Governor-NED meeting Part 1** | Non-Executive Directors: Marcine Waterman, Arun Thiyagarajan and Jane Dale updated the Governors on Audit and Risk, Healing Arts, Freedom to Speak Up (FTSU) Initiative, Digital Committee, People Committee and Quality of Care. Governors had the opportunity to raise their queries to gain assurance. |
| **20th October** | **Governor-NED meeting Part 2** | Non-Executive Directors: Chris Ketley, Chris Kane and John Machin updated the Governors on Digital (including Surrey Safe Care), Strategic Change Committee (including Estates) and Finance. Again, the Governors had the opportunity to raise their queries to gain assurance. |
| **24th October** | **Council of Governors agenda setting meeting** | Governors attended to discuss items for the next Council of Governors' meeting. |
| **25th October** | **NHS Providers session for Staff Governors** | Matt Stevenson, Tracey Bradshaw and Andy Brown attended this session especially for Staff Governors. |
| **1st November** | **Harms Free Care Conference** | Shirley Holmes and Michael Smith attended the first conference arranged by the Trust. |
| **2nd November** | **Nominations and Appointments Committee** | Committee members met to agree a way forward after the current Chairman's tenure came to an end in September 2023. |
| **7th November** | **Patient Experience Group** | Amongst the usual items of business the group invited the Chief Executive's Programme Co-ordinator to attend to talk about the Main Effort. The Group also agreed the Chairmanship of the Group, its Annual Report and Terms of Reference. |
| **9th November** | **Presenting Annual Report and Accounts** | Governors were presented with the Annual Report and Accounts with further information supplied by KPMG (the Trust's external auditors), the Deputy Chairman and the Director of Finance and Information. |
| **9th November** | **Informal Meeting with the Chairman and Chief Executive** | This was a private session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they |

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| | | wanted to. |
| 17th November | **Staff Governor meeting** | Staff Governors met with the Director of Workforce Transformation to share feedback from staff and were updated on initiatives. |
| 17th November | **Membership and Community Engagement Group** | Amongst the usual items of business the Governors agreed the Chairmanship of the group, the group's annual report and terms of reference. |
| 17th November | **Extraordinary Council of Governors** | The Council of Governors met to agree a way forward after the current Chairman's tenure came to an end in September 2023. |
| 21st November | **Integrated Digital Committee** | Mo Imam, Michael Smith and Edwin Addis attended to observe the Non-Executive Directors in action. |
| 21st November | **Nominations and Appointments Committee** | Further discussion ensued on the way forward after the current Chairman's tenure came to an end in September 2023. |
| 21st November | **Culture Improvement Board** | Tracey Bradshaw attended this meeting. |
| 22nd November | **GovernWell: Effective questioning challenge** | Shirley Holmes attended this course put on by NHS Providers. |
| 24th November | **Modern Healthcare Committee** | Shirley Holmes and Malcolm Cressey attended to observe the Non-Executive Directors in action. |
| 24th November | **Quality of Care Committee** | Shirley Holmes and Lilly Evans attended to observe the Non-Executive Directors in action. |
| 24th November | **Nominations and Appointments Committee** | The committee members met to discuss Jane Dale's potential extension to her current contract. |
| 25th November | **People Committee** | Sue Bell and Malcolm Cressey attended to observe the Non-Executive Directors in action. |
| 30th November | **Lunchtime Concert in St Peters Reception** | Andy Brown and Shirley Holmes attended the first piano concert at St Peter's Hospital. |
| 30th November | **Annual Members' Meeting** | This meeting took place virtually and was attended by several Governors as well as Trust members. |

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| **2nd December** | **Membership offer for young people** | Shirley Holmes and Lilly Evans attended this discussion. |
| **5th December** | **Governor Induction and Training Session** | This was a day's session for newly elected Governors and existing Governors. |
| **Various** | **Board Walkabouts** | Tracey Bradshaw, Andy Brown, Aidan Parsons, Shirley Holmes, Melaine Coward and Lilly Evans took part in the walkabouts during this time. |