Ashford and St. Peter's Hospitals NHS Foundation Trust

COUNCIL OF GOVERNORS
8th December 2021

TITLE	**Governor Activities**
EXECUTIVE SUMMARY	This paper provides a short summary of the activities of the Governors since the last Council of Governors meeting.
The Council is asked to:	Note the summary
Submitted by:	Anu Sehdev, Membership and Engagement Manager
Date:	December 2021
Decision:	For Noting

Governor Activities

Since the last meeting update of Governors' activities at the Council of Governors on 1st September 2021, the Governors have been involved in a number of wide-ranging activities across the Trust. These have included:

6th September	**Patient Experience Group**	Amongst the usual items of business, the Group heard from key staff on the proposed improvements proposed for Outpatient Appointments.
9th September	**Staff Governor meeting**	Staff Governors met with the Director of Workforce Transformation to share feedback from staff and were updated on initiatives.
9th and 15th September	**Strategy Refresh session with members**	A few of the Governors attended to take part in discussions around the Strategy Refresh.
15th September	**Remuneration and Appraisal Committee**	The committee met to discuss the Chairman's appraisal.
15th September	**Quality Account Assurance Group**	Several Governors attended to hear the Q1 results of the Trust's Quality priorities.
16th September	**Staff Awards Ceremony**	Several Governors were pleased to attend the Awards Ceremony and to be able to share in celebrating the outstanding achievements and long service of so many members of staff.
29th September	**Charitable Funds Committee**	Lilly Evans attended to hear updates on fundraising and a change in the online donation platform, COVID-19 donations, the 2020/21 Charity Annual Report and Accounts and the risk register.
4th October	**Nominations and Appointments Committee**	The committee met to discuss the process of recruiting a non-executive director designate.
14th October	**Governor-NED meeting Part 1**	Fran Davies, Meyrick Vevers, Chris Ketley and Chris Kane updated Governors on their committee work and discussions followed.
21st October	**Presenting Annual Report and Accounts**	Governors were presented with the Annual Report and Accounts with further information supplied by Mazars (the Trust's external auditors), the Deputy Chairman and the Director of Finance and Information.
21st October	**Governor-NED meeting Part 2**	Marcine Waterman, Arun Thiyagarajan and Jane Dane updated Governors on their

		committee work and discussions followed.
21st October	**Council of Governors Agenda Setting meeting**	Governors attended to discuss items for the next Council of Governors' meeting.
25th October	**Governor Catch-up meeting**	This was an opportunity for Governors to meet and talk about anything they wished pertaining to the Trust.
1st November	**Informal meeting with the Chairman and Chief Executive**	This was a private session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they wanted to.
3rd November	**Annual Members' Meeting**	This was the second virtual Annual Members' Meeting which was attended by several Governors.
10th November	**Membership and Community Engagement Group**	Amongst the usual items of business, the Group received an update on the Council of Governor elections and the work being undertaken by the Communications Team.
15th November	**Patient Experience Group**	Amongst the usual items of business, the Group were updated by the Head of Patient Experience and Involvement on the Healing Arts Programme.
18th November	**Staff Governor meeting**	Staff Governors met with the Director of Workforce Transformation to share feedback from staff and were updated on initiatives.
22nd November	**Lead Governor - Danny Sparkes' Farewell Tea**	Several Governors attended Danny's farewell tea at Squires Garden Centre in Chertsey to wish her well for the future. This was also an opportunity to wish Chris Marks well after his time as Governor.
24th November	**Patient Feedback Survey**	After being briefed, Derek Barnes took part in encouraging patients to complete the feedback survey.
24th November	**Remuneration and Appraisal Committee**	The committee met to discuss the non-executive directors' appraisals.
29th November	**Governor Induction and Training Session**	This was a session for newly elected Governors and existing Governors.