Ashford and St. Peter's Hospitals NHS Foundation Trust

COUNCIL OF GOVERNORS
2nd September 2020

TITLE	**Governor Activities**
EXECUTIVE SUMMARY	This paper provides a short summary of the activities of the Governors since the last meeting.
The Council is asked to:	Note the summary
Submitted by:	Danny Sparkes, Lead Governor and Public Governor for Runnymede, Surrey Heath, Windsor and Maidenhead
Date:	September 2020
Decision:	For Noting

Governor Activities

Since the last meeting update of Governors' activities at the Council of Governors on 4th March 2020, the Governors have been involved in a number of wide ranging activities across the Trust. These have included:

5th March	**Quality Account Assurance Group**	Several Governors attended to listen to progress on the Quality Account priorities.
27th April	**Informal meeting with Chairman and CEO**	This was a private session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they wanted to.
June – various dates	**Microsoft Teams training sessions**	Sessions took place through June with small groups of Governors to assist them in logging on and to navigate the virtual platform.
1st June	**Informal meeting with Chairman and CEO**	This was a private session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they wanted to.
11th June	**Charitable Fund Committee**	Chris Marks and Lily Evans attended the meeting which focused on a Portfolio update, fundraising and the generosity of all during the pandemic, Charitable Fund status update and a review of the Risk Register.
11th June	**Staff Governor meeting**	Staff Governors met with the Director of Workforce Transformation to share feedback from staff and were updated on initiatives.
18th June	**Nominations and Appointments Committee**	Committee members discussed the appointment process for Dr Mike Baxter's replacement.
1st July	**Quality Account Assurance Group**	Several Governors attended to listen to progress on the Quality Account priorities.
1st July	**Governor/NED meeting**	Each NED provided an overview of their committees and a brief synopsis of what the issues were and what they were doing to mitigate them. Governors had the opportunity to put their queries to the NEDs.
14th July	**NHS Providers Workshop**	Neal Adolphus attended this virtual event which offered an NHS update, providing a national perspective on the topical issues for governors, an update from the Governor support team on the direct impact of COVID-19 on governor activities, and the opportunity for governors to share experiences and ask questions of colleagues and the NHS

		Providers team.
21st July	**NHS Providers - Governwell Core Skills**	Derek Barnes, Miranda Alcock, Neal Adolphus and Edwin Addis attended this course held by NHS Providers provides a comprehensive overview of the structure of the NHS; the statutory role and responsibilities of governors; an overview of NHS finance; the importance of quality in healthcare and key skills to hold the board to account effectively.
27th July	**NHS Providers Workshop**	Shirley Holmes attended this virtual event which offered an NHS update, providing a national perspective on the topical issues for governors, an update from the Governor support team on the direct impact of COVID-19 on governor activities, and the opportunity for governors to share experiences and ask questions of colleagues and the NHS Providers team.
27th July	**Non-Executive Director Recruitment Open Evening**	David Carpenter, Chris Howorth, Michael Smith, Neal Adolphus and Julian Ruse attended to meet candidates for the non-executive director vacancy.
29th July	**NHS Providers Workshop**	Derek Barnes attended this virtual event which offered an NHS update, providing a national perspective on the topical issues for governors, an update from the Governor support team on the direct impact of COVID-19 on governor activities, and the opportunity for governors to share experiences and ask questions of colleagues and the NHS Providers team.
3rd August	**Informal meeting with Chairman and Acting CEO**	This was a private session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they wanted to.
24th August	**Remuneration and Appraisal Committee**	Committee members attended to discuss the Chairman's appraisal.
26th August	**Non-Executive Director Short-listing**	Governors who are members of the Nominations and Appointments Committee met to short-list non-executive director applicants.