Ashford and St. Peter's Hospitals NHS Foundation Trust

COUNCIL OF GOVERNORS
4th December 2019

TITLE	**Governor Activities**
EXECUTIVE SUMMARY	This paper provides a short summary of the activities of the Governors since the last meeting.
The Council is asked to:	Note the summary
Submitted by:	Danny Sparkes, Lead Governor and Public Governor for Runnymede, Surrey Heath, Windsor and Maidenhead
Date:	December 2019
Decision:	For Noting

Governor Activities

Since the last meeting update of Governors' activities at the Council of Governors on 4th September 2019, the Governors have been involved in a number of wide ranging activities across the Trust. These have included:

9th September	**Patient Experience Group**	Along with the usual topics of discussion, the Group were visited and updated by the Deputy Chief Nurse and the Medical Safety Officer.
10th September	**Membership and Community Engagement Group**	Amongst the usual items of business, the Group received updates on the proposed actions by the Communications Team and the Council of Governor elections.
11th September	**Quality Account Assurance Workshop**	Five Governors attended and received a presentation on Stroke care/SSNAP (Sentinel Stroke National Audit Programme).
12th September	**Charitable Funds Committee**	Keith Bradley and Lilly Evans attended and received an investments presentation along with a general review of activities.
2nd October	**Surrey Heartlands**	Lilly Evans, Danny Sparkes, Steve McCarthy, Brian Catt and Godfrey Freemantle attended the recent Surrey Heartlands meeting at Sandown Racing Course.
3rd October	**Staff Awards Ceremony**	Several Governors were very pleased to be able to attend the Awards Ceremony and to be able to share in celebrating the outstanding achievements and long service of so many members of staff.
10th October	**Staff Governor Meeting**	Staff Governors met with the Director of Workforce Transformation to share feedback from staff and were updated on initiatives.
10th October	**NED Open Evening**	A few of the Governors attended to meet some of the potential candidates for the non-executive director vacancy.
14th October	**PLACE Inspections**	Godfrey Freemantle, Danny Sparkes, Tom Allan and Bhagat Singh Rupal took part in the Patient-Led Assessments of the Care Environment (PLACE).
21st October	**Governor/NED meeting**	Each NED provided an overview of their committees and a brief synopsis of what the issues were and what they were doing to mitigate them. Governors had the opportunity to put their queries to the NEDs.
21st October	**Council agenda setting meeting**	This was a private session for Governors to discuss what they wanted to be addressed

		and/or wanted an update on at the next Council of Governors.
22nd October	**Organ Donation Committee**	Judith Moore as Chair of the Organ Donation Committee attended where committee members were updated on donations, the opt out legislation and Organ Donation week.
22nd October	**NED Recruitment Long-listing**	Members of the Nominations and Appointments Committee met to look through the candidates for the non-executive director position.
4th November	**Informal meeting with the Chairman and Chief Executive**	This was a private session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they wanted to.
8th November and 18th November	**NED Interviews**	Godfrey Freemantle and Chris Howorth attended the focus group session.
11th November	**Business Planning Session**	13 Governors attended this session where they were updated on the Trust's financial position, Surrey Heartlands, the Transformation Programme, Estates Redevelopment, proposed areas of redevelopment and the demands on the Trust.
11th November	**Governor only meeting**	This meeting provided the opportunity for Governors to meet up and discuss Trust business.
18th November	**Patient Experience Group**	Along with the usual topics of discussion, the Group visited the Eye Unit and agreed the Group's Annual Report and Terms of Reference.
18th November	**NED Interviews**	Julian Ruse attended the focus group session.
20th November	**CENARG (Clinical Effectiveness and National Audit review Group)**	Lilly Evans attended this meeting.
20th November	**Schwartz Round**	Godfrey Freemantle, Judith Moore, Deborah Hughes and Danny Sparkes attended this session.
20th November	**Membership and Community Engagement Group**	Amongst the usual items of business, the Group received an update on proposed items for the winter edition of Aspire, an update on the Council of Governor elections and agreed the Group's Annual Report and Terms of

		Reference.
27th November	**Nominations and Appointments Committee**	Steve McCarthy, Maurice Cohen, Godfrey Freemantle, Sue Harris and Chris Howorth agreed the NED appointment.
2nd December	**Governor Induction and Training Session**	This was a session for newly elected Governors and existing Governors.
Various	**1:1s with the Chairman**	The last remaining 1:1s with Governors took place.