Ashford and St. Peter's Hospitals NHS Foundation Trust

COUNCIL OF GOVERNORS
5th December 2018

TITLE	**Governor Activities**
EXECUTIVE SUMMARY	This paper provides a short summary of the activities of the Governors since the last meeting.
The Council is asked to:	Note the summary
Submitted by:	Danny Sparkes, Lead Governor and Public Governor for Runnymede, Surrey Heath, Windsor and Maidenhead
Date:	December 2018
Decision:	For Noting

Governor Activities

Since the last meeting update of Governors' activities at the Council of Governors on 5th September 2018, the Governors have been involved in a number of wide ranging activities across the Trust. These have included:

6th September	**Quality Account Assurance Group Workshop**	Six Governors attended when the Priorities of Effectiveness, Safety and Patient Experience related to Learning in Quarter 1 were presented and discussed.
7th September	**Staff Achievement Awards**	Six Governors were very pleased to be able to attend the Awards Ceremony and to be able to share in celebrating the outstanding achievements and long service of so many members of staff.
10th September	**Patient Experience Group**	Amongst the usual items of business, the Head of Facilities Support Services provided an update on catering / retail tender progress and PLACE Inspections as well as the Group visiting the Outpatients Department.
12th September	**Charitable Funds Committee**	Lilly Evans attended as member of the Committee.
14th September	**SECAMB – Council of Governors and Annual Members' Meeting**	Danny Sparkes attended the day's meetings.
27th September	**Drugs and Therapeutics Committee**	Simon Bhadye attended as member of the Committee.
3rd October	**Membership and Community Engagement Group**	Amongst the usual items of business the Group discussed future membership events, membership of MEG, the winter edition of Aspire and received an update on the Council of Governor elections.
16th October	**Governor/NED meeting**	10 Governors attended this session where the lead NED representing each Board committee gave an overview of how the Terms of Reference had changed to align better with our new strategy and how the various committees sought to assure themselves with regard to the safe, effective, caring and efficient running of the Trust and how their findings fed up to the Board.
17th October	**Organ Donation Committee**	Judith Moore attended as Chair of the committee where data on organ donations, opt out legislation, the new specialist requestor role and the forthcoming Memory Tree Event were discussed.

2nd November	**Catering/Retail Tendering**	Danny Sparkes attended.
6th November	**ICP Session for Governors**	Nine Governors attended this session led by the Director of Local Partnership Development.
6th November	**Informal meeting with the Chairman and CEO**	This was a private session for the Chairman and Chief Executive to apprise the Governors on the state of the Trust and for Governors to raise anything they wanted to.
10th November	**Memory Tree Event**	Judith Moore attended this event as Chair of the Organ Donation Committee to remember patients that had donated their organs at the Trust.
19th November	**Patient Experience Group**	Amongst the usual items of business, Dave Sills, Dementia and Admiral Nurse Lead, and Keith Hayward, Head of Estates Operational Services, attended to provide an update on Dementia Services and the Capital programme, respectively.
21st November	**Membership and Community Engagement Group**	Amongst the usual items of business the Fundraising Manager attended to talk about the work she was doing, particularly in relation to introducing charity ambassadors. The Group's annual report, TORs and Chairmanship of the Group were also agreed.
26th November	**Training Day for Governors**	This was extensive training aimed at newly elected Governors as well as providing a refresher for existing Governors.
27th November	**Deloitte - Healthcare and Life Sciences Predictions 2022**	Danny Sparkes attended as Lead Governor
30th November	**Complaints EBCD Event**	Keith Bradley, Danny Sparkes, Chris Howorth and Bertie Swan attended this co-design session.
3rd December	**Trust Induction**	Governors were invited to attend the mandatory Trust Induction.
20th and 25thSeptember 18th and 19th October and 15th November	**Mortality Committee**	Danny Sparkes attended these meetings.
Various	**Walk-arounds**	Godfrey Freemantle, Danny Sparkes and Lilly Evans took part in walk-arounds with

		Executives and Non-Executive Directors visiting wards/departments.
Various	**The Big Picture Programme Stakeholder Reference Group – NW Surrey CCG**	Simon Bhadye, Danny Sparkes, Deborah Hughes and Steve McCarthy attended several events about the future of care delivered outside of hospital.
Various	**Schwartz Round**	Danny Sparkes attended the sessions taking place in September, October and November.