Ashford and St. Peter's Hospitals NHS Foundation Trust

Meeting of the Council of Governors
on Wednesday 5th December 2018
Chertsey House, St Peter's Hospital
4.00 – 5.45 pm

A G E N D A

Time			Action	Lead	Report
4.00	**1**	**Apologies**			
	2	**Declarations of Interests in the Proceedings**	Note	Andy Field	
	3	**Minutes of the previous meeting**			
		3.1 Minutes of the meeting held on 5th September 2018	Agree	Andy Field	Paper 3.1
4.05	**4**	**Matters Arising**			
4.10	**5**	**FEEDBACK BY GOVERNORS**			
		5.1 Governor Activities	Note	Danny Sparkes	Paper 5.1
		5.2 Patient Experience Group Report	Note	Keith Bradley	Paper 5.2
		5.3 Patient Experience Group Annual Report	Note	Keith Bradley	Paper 5.3
		5.4 Membership and Community Engagement Group Report	Note	Danny Sparkes	Paper 5.4
		5.5 Membership and Community Engagement Group Annual Report	Note	Danny Sparkes	Paper 5.5
4.30	**6**	**STATUTORY**			
		6.1 Council of Governor Elections	Note	Anu Sehdev	Paper 6.1
4.35	**7**	**STRATEGY and PERFORMANCE**			
		7.1 Assurance Report	Assurance	Suzanne Rankin	Paper 7.1
		7.2 Performance Report (including A&E)	Discussion	Tom Smerdon and James Thomas	Paper 7.2
		7.3 Winter Plan	Note	Tom Smerdon	verbal
		7.4 Care Quality Commission (CQC) Action Plan Update	Note	Sue Tranka and Russell Wernham	Paper 7.4
		7.5 Committee Structure Governance and sub-board committee model		Sal Maughan	Paper 7.5
5.35	**8**	**Any Other Business**			
5.40	**9**	**Questions from the Public**			
	10	**Date of Next Meeting** Wednesday 6th March 2019, Education Centre, Ashford Hospital, 6-8pm			

Exclusion of the public
To RESOLVE that representatives of the public be excluded from the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.