

OPEN ACTION LOG AS AT JANUARY 2019

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Progress
27/09/18	C-134/2018	Board Assurance Arrangements	Sign off the TOR for the Executives' Remuneration and Appraisal and Nominations Committees.	LM	ON AGENDA	TOR reviewed at People Committee on 28/11/18
25/10/18	O-139/2018	Learning from Mortality Reviews Report	<ul style="list-style-type: none"> • Include –Paediatric data • A summary of the improvement work with patients developing sepsis whilst in hospital to be provided in future reports 	ST	ON AGENDA	
DUE AT A FUTURE MEETING						
30/11/18	O-160/2018	Chief Executive's Report	The Chief Nurse and Director of Operations for Planned Care to consider taking forward "arts in hospital" for inpatients.	ST/JAT	Quarter 1	
25/10/18	O-143/2018	Safer Staffing Nursing Establishment Framework – 6-month review	Submit paper to Board on staff establishment following review by the People Committee in March 2019.	ST	APRIL 2019	
26/07/18	O-108/18	Balanced Scorecard	Consider Masterclass on theatre utilisation.	JAT	MARCH 2019	Scheduled for March Masterclass.
30/03/18	O-30/2018	Annual Business Plan 2018/19	It was suggested that we provide a link to Pathology activity for next year and include a Divisional Report in the Business Plan Quarterly Progress reports.	SM	Anticipated for the next report in March	Updates from BSPSS were requested but were unavailable for the time of publication
CLOSED ACTIONS for REFERENCE						

30/11/18	O-163/2018	CQC Action Plan update	The Chief Executive resolved that beyond the CQC Action Plan; the Board needed to consider the wider opportunities and extend the learning. It was AGREED to consider this matter for a Masterclass.	AF/SR	COMPLETE	On the Masterclass forward schedule.
25/10/18	O-171/2018	Any Other Business	With reference to completing the BAF template it was agreed to recirculate the papers and template for reference.	LD	COMPLETE	Documents circulated.