

OPEN ACTION LOG AS AT MAY 2016

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Comment
28/4/16	O-39/2016	Mortality Reviews	Look for patterns as part of mortality reviews.	HC/MI	COMPLETE	
28/4/16	O-40/2016	Safer Staffing Report	<p>Highlight (in brief) specific areas of concern together with mitigating actions. Maintain longitudinal look at the “reds” Focus on the red flags and do something similar for doctors.</p> <p>PB concluded that we will continue an offline discussion on what to include in future reports.</p>	HC	COMPLETE	Longitudinal reds added. Future reports for doctors in discussion.
28/4/16	O-41/2016	Safer Staffing 6 Monthly Acuity Review	For clarity add a net figure on the Comparison Table on Annex 1.	HC	COMPLETE	Will include in next 6 month review. Methodology being reviewed by NHSI.
28/4/16	O-42/2016	Board Assurance Framework	Strategy refresh was confirmed at executive level. PB queried if the configuration and format of the BAF is correct. It was agreed to instigate a small working group to conduct an in depth review of the BAF.	SR	TBC	

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28/4/16	O-51/2016	I want Great Care	<input type="checkbox"/> Plan for roll out – in progress <input type="checkbox"/> Engagement piece – in progress <input type="checkbox"/> Discuss at Executive Team meeting – - complete <input type="checkbox"/> Report back to Board - July	HC	COMPLETE	Report back to Board in July
	O-55/2016	Trauma Services Review	NED to sit on Trauma Services Review.	LK	TBC	Chairman to consider and respond
NOT DUE YET						
31/3/16	O-21/16	Junior Doctors	Philip Beesley, Non-Executive Director suggested we might consider inviting junior doctors to attend Board and talk about education and training	SR/AM	TBC	The issue has been raised through WOD. Chair and CE to consider in due course.
30/07/15	O-91/2015	Progress with Strategic Objectives: Q1	The Executive team to establish the universal measure for each objective.	SR	TBC	
30/07/15	O-97/2015	Equality & Diversity Annual Report	Equality objectives to be reviewed in line with the overarching strategic objectives and in due course we will be asking members of the Board to own a strategic objective.	SR	TBC	