

OPEN ACTION LOG AS AT NOVEMBER 2016

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Comment
30/06/16	O-78/2016	Coroner's inquest Maternal death	Update to be included in Closed Quality Report for July. Final Report to Board in due course. Date to be confirmed.	MI	CLOSED	
30/06/16	O-80/2016	Safer Staffing	Develop a staffing template for doctors similar to the safer staffing template for nursing, and develop a reporting system for Board and /or Board committees.	LM/DF/LK	CLOSED	To be actioned through Workforce & OD Committee
29/09/16	O-122/2016	Safer Staffing Nursing Establishment Framework – 6 month review	Following a risk summit on Swan Ward a quality and safety recommendation was put in place. Owing to Swan Ward's persistent quality issues, immediate staffing investment is recommended and will be discussed at executive level. Board was asked to note the findings.	HC	CLOSED.	To be progressed at executive level
29/09/16	O-124/2016	Trust Risk Register	It was agreed to consider a review of risk appetite as a development piece for Board.	LM/LD	JANUARY	Plan a schedule for Masterclass 2017/18
29/09/16	O-135/2016	Hospital Pharmacy Transformation Plan	An action was agreed to invite pharmacists to attend the Patient Experience Group	HC	Confirm action has/is been carried out	Is being progressed outside Board
29/09/16	O-142/2016	Safer Staffing Report	The Chief Executive agreed that as part of the strategy we should get some detail on strategic partnerships and come back to	HC	TBC	

Board Date	Minute Ref	Topic	Action	Lead	Due Date	Comment
			Board with a report.			
27/10/16	151/2016	Charitable Fund Annual Report and Accounts 15/16	The Chief Executive noted an action to add this item to the special finance discussion planned for TEC in November, and that we will review the strategic direction	SR	CLOSED	Added to November TEC agenda and discussed at TEC as part of finance discussion
27/10/16	148/2016	Lord Carter Review – Procurement Transformation Plan (PTP)	Duplication in the table and it was agreed to take to Finance Committee for clarification.	SM	Confirm action has/is been carried out	To be actioned via Finance Committee
NOT DUE YET						